

# SCOREBOARD

**ALL ORDERS MUST BE ENTERED ON THE APP!!!**

Though adults can take order forms to their workplaces to sell to coworkers, all written orders will need to be entered into the app. If you need assistance entering your orders, please contact Justin Terry at 801-518-4210 or [justin.terry7@gmail.com](mailto:justin.terry7@gmail.com).



1. Search for **SCOREBOARD FR** on your app store.
2. Download and install SCOREBOARD when you see the blue & white logo.



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3. **“SIGN UP!”** with SCOREBOARD and then join your fundraising campaign. **PLEASE USE YOUR CHILD’S NAME DURING THE INITIAL SIGN UP RATHER THAN YOUR NAME** (this will allow us to track sales and more easily distribute prizes). **ALSO, IF YOU HAVE MULTIPLE CHILDREN ATTENDING QUEST, AN ACCOUNT (with a different email) WILL NEED TO BE SET UP FOR EACH CHILD. PLEASE NOTE THAT ALL STUDENTS HAVE QUEST EMAILS THAT COULD BE USED.**

Code: **QUE401**

4. Select your child’s teacher (jr. high students select their morning advisor). This is your fundraising “team”. The goal is for each student to sell 10 items. Confirm your cell number and input the code texted to you to complete confirmation.

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**Allow SCOREBOARD to use your current location & allow push notifications!**

**SCOREBOARD TAB:** Shows your sales progress, daily pace, team & individual leaderboards. **“Stay in the GREEN!!”**

**HOW TO MAKE A SALE:** Press the **SELL** button from any screen to make sales. Choose items, enter buyer’s name & form of payment.

Share **STOREFRONT link** from **SHARE TAB** with your supporters who can buy from you online using a card for payment. You must deliver product to all buyers! NOTE: If for any reason your phone is having difficulty sending the link via text message, send it to the buyer’s email address.

**SHARE TAB:** Shows fundraiser details and allows you to share your **Share Flyer** and **Storefront** link. ***Please text, email and post to social media your Share Flyer & Storefront link to ALL supporters.***

**CP and PRIZES TAB:** Shows **checkpoint dates and all the prizes** you can earn during the fundraiser. **Earn Great Stuff!**

**REPORTS TAB:** This shows all of your sales, where they took place & form of payment. ***Cash and checks will need to be turned in on the final collection day.***

