

# Mrs. Richins Kindergarten Disclosure

2017 - 2018

**School Wide Rules:** There are five basic rules in our classroom and school:

1. Silent Movement
2. Raise Hands
3. Self Start
4. Follow Directions
5. 12 Inch Whisper

**Dress:** Please send your child dressed appropriately for the weather and for the school's dress code. Students who are not in school dress code will be required to call home so that a change of clothing can be brought to him/her. This will include socks and belts. The school dress code can be found in your parent handbook.

**Homework:** I feel that reading is a very important asset to having a successful learning experience. My goal is to create a love and desire for reading with all my students. To help reach this goal, each student is expected to read 20 minutes a day, this can include what you read to them. A reading log will be included in the weekly homework packet. This will be worth 20 points every week (5 point a day). I will also post homework assignments weekly. You will need to print the assignments on Monday and they will be due on Friday. I try to keep the packets to 1 – 1 ½ pages a day. This will give your child about 10 minutes of homework each day. There will be weeks that I will not assign homework due to holidays, short weeks and assessment weeks. I will notify you via my blog, when these weeks occur.

Please understand how important homework is. In kindergarten our packets reinforce what we learn in class and gives them multiple times to practice new curriculum. I have seen a difference in growth between the students who do the homework and those who don't. The packets truly are worth the time to help your child soar in his or her education. It is also important to keep caught up and do them weekly so they don't fall behind in what we are learning. This is a joint effort, between me and you, in helping your child succeed. We got this! ;)

**Grading:** Grades can be found on Aspire, so please sign up for that through the school. Grades are usually updated on Wednesday of each week. I will send emails weekly if your child is missing any assignments. If a child is struggling with any subject, I will give him/her an opportunity to redo the assignment for a higher grade. This, however, will be done at your request, as your child will have to come before or after school. I want each child to leave my class feeling like they can accomplish anything they set out to do. Please let me know if there is any concern at any time!

**Birthdays:** If you would like to celebrate your child's birthday by sending items to school, you may bring non-food items for each student in the class. There is a possibility of 25 students. Birthdays that take place when we are not at school, summer, holidays, weekends, etc., will be assigned a different day during the school year. I will have the dates posted on our class calendar that will be sent home at the beginning of the year. This calendar will be created so that your child's art will hang at the top. You will receive a new art project every month.

**Star Student:** Each student will be assigned a week when he or she will be the STAR of the class. This will also be on the class calendar. They can bring a poster to hang in the class on Monday of their week. Then on Friday, they will get to talk about themselves using the poster, a PowerPoint, and even bring items from home for show and tell to help us all get to know your child better. This will be the only time that students may bring show and tell items.

**Behavior/Rewards:** I will be using fake pennies in a piggy bank to reward student success/behavior. When students work together, are on task, are a good leader, etc. they will receive a penny. Kindergarten is a chance to learn great social skills, so don't worry if your child doesn't earn a penny every day unless I have contacted you. Students will have ample opportunity to earn pennies during the school week. Payday will be Friday. Then on the short Friday every month, we will have a store where the students can buy prizes with their pennies. This is a great way to help them with their math as well. As a whole group, students will earn marbles in a marble jar. Once the jar is full the class will earn a prize, such as, extra recess, pj day, show and tell, etc. They get to choose what reward they earn when we start filling the jar so they know what they are working for.

**Classroom Supplies:** It is important that your child have all his/her classroom supplies. The class supply lists is provided on my blog: [qacblogs.org/tamara.richins/](http://qacblogs.org/tamara.richins/) I would also love any donations of new items for the class store.

**Forgotten Items:** If your student forgets his/her backpack, homework, etc. PLEASE, do not bring them to the classroom, as this is inappropriate and very disruptive. Please leave item(s) in the office with your student's name. Office Staff will ensure the items are passed to the student.

**School Calendar:** Please be sure to check the school calendar for "Early Out" days and "No School" days. You can view/obtain a copy of the calendar from the Quest Academy website.

**Contacting the Teacher:** Parents may contact me by email or in person after school. My email is [trichins@questac.org](mailto:trichins@questac.org). I will respond as soon as possible, but please allow at least 24-hours for a response. If your in-person visit with me is expected to last for more that 2-3 minutes, please schedule a time to visit with me, otherwise just stop in, and I will help you as best as I can.

**Make-up Work:** When you child is absent, I will allow 1 day per day missed to make up any work missed. If he or she misses a test, your child will need to make it up before or after school or during recess.

**Extras:** I encourage you to be involved in your child's education. Please contact me if you would like to volunteer some of your 30 hours in the classroom or even doing work for me at home. I do need helpers during centers and will need parents to read with the students when we get to that point in the year. I will send an email when I am ready for this.

# **RETURN THIS PAGE TO MRS. RICHINS**

As a parent or guardian of a student at Quest Academy Charter School, I acknowledge that I have read and shared with my child the *Disclosure Information for Mrs. Richins' Kindergarten Classroom*. I also acknowledge that I can access another copy on Mrs. Richins' blog if needed.

Date Signed \_\_\_\_\_

Please Circle:    AM Class                      PM Class

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_