Quest Academy
Chromebook FAQs

What policies apply to use of the Chromebooks?

Students must use the Chromebooks in accordance with all applicable school policies, including the Electronic Resources Policy, the Student Conduct and Discipline Policy, and the Bullying and Hazing Policy, whether on or off school property. Students and their parents/guardians must agree to a Chromebook Use Agreement before they are issued a Chromebook.

How are Chromebooks identified with particular students?

Each Chromebook will be individually identified; the relevant information about the device will be documented; and the device will be labeled with a unique ID number, student name, and barcode. Labels that the school places on Chromebooks should not be removed.

Although Chromebooks are issued to students, they are still school-owned property. Therefore, no additional permanent markings of any kind (stickers, skins, engraving, permanent ink, tape, etc.) may be placed on the Chromebook. Additional permanent markings on the device will be considered vandalism, and will result in appropriate student discipline.

What if a Wi-Fi connection is not available?

Outside of the school, at places such as home, the library, and other locations that offer Wi-Fi access, the Chromebook is configured to allow the creation of additional network profiles. If the student anticipates not being able to connect to Wi-Fi when they are away from school, the student simply needs to open any files located in their Google Drive while connected to Wi-Fi and create an "offline" copy, which will then be accessible on the Chromebook without the need for a Wi-Fi connection.

For those who do not have access to Wi-Fi, Comcast is offering free internet for the next two months to low-income families. Read more here: https://www.internetessentials.com/

How will students log in to the Chromebooks?

Students will use their school-issued email account to log in to their Chromebook. Students will not be able to use a private Gmail account on their Chromebook.

Will the Chromebook still be filtered when it leaves the school?

Yes. The school works diligently to ensure that each student has a safe learning environment while using the Internet. Regardless of its location, each Chromebook is configured to connect to the school's web filtering system prior to accessing the Internet. Our web filtering is updated on a regular basis in order to ensure students' maximum protection while online. However, the

school cannot guarantee that students will not be able to access inappropriate material, and parents should be diligent in supervising students' use of the devices outside of school.

What happens if students visit inappropriate websites?

While the school's web filtering software is robust, there is always a possibility that students can access inappropriate content. The Chromebook's web browsing cache cannot be deleted by the students.

If you discover any inappropriate Internet activity on a Chromebook, please contact the school administration. Inappropriate use is a violation of the school's Electronic Resources Policy and may result in disciplinary action.

What happens if a Chromebook is damaged or lost?

Students and their parents are responsible for school-owned electronic resources, including the Chromebook, that are issued to them. If a student's Chromebook is damaged, the school will repair or replace the device, but students and their parents will be responsible for the cost of any repairs or replaced devices.

What is the process for repairing a Chromebook?

Damaged or non-functioning devices should be turned in to the school's IT Specialist for repair. The school's technicians can repair some problems in-house, but other problems may require sending the devices out for repair, which will take longer.

Students will be issued a loaner device to use while their device is being repaired.

Do repair fees need to be paid before the Chromebook can be repaired?

No. Repairs will be performed immediately, and repair payments will be processed and collected by the school.

Can you print from the Chromebook?

Digital online file sharing between staff and students is one of the great advantages of the Chromebooks. This makes distributing digital learning content easy and efficient. Printing documents from the Chromebooks is possible, but students and teachers are encouraged to utilize the ease and efficiency of the online resources to distribute and gather student assignments. Reducing the amount of paper used for printing improves the global environment, reduces operating costs at the school, and helps support the culture of digital learning.

How much storage do students have?

Students using Chromebooks will have 16 gigabytes (about 16,000 megabytes) of storage on the machine plus unlimited online "cloud" storage that is attached to their email and accessible via the Google Drive application.

Can students download apps onto the Chromebook?

No. Students may not download or install any apps on their Chromebook.

What applications will be available on the Chromebook?

Each Chromebook will come pre-configured with Google Docs, Sheets, Forms, Slides, Gmail, Drive, and Chrome Browser. Other curriculum-based apps may also be installed by the school depending on student and teacher needs.

What devices can be connected to a Chromebook?

- USB storage devices, mice and keyboards
- SIM cards
- SD cards
- External monitors and projectors (via HDMI)
- Headphones, earbuds, microphones

Will students keep Chromebooks over the summer?

No. Devices will be turned in when the dismissal is over or at the end of the school year for maintenance.

How long should Chromebooks last?

As with any mobile device, longevity is based on how well the device is cared for. Students are encouraged to treat the Chromebook as if they own it. The Chromebooks models purchased by the school are specifically designed for use in education and have been ruggedized.

Can parents use the Chromebooks?

When a student is logged in on the Chromebook, parents can use them to check on student work and view their browsing history. Chromebooks are not intended for personal use for students or their parents.

Can student work be transferred from the Chromebook to another device?

Student applications, emails, bookmarks, documents, presentations and anything else done in the Chrome browser while a student is logged in is available on another device when the student logs in with his or her school email address. The content will be the same on the Chromebook as it is on another device such as a PC desktop computer.

Quest Academy

Chromebook Use Agreement

I acknowledge that the technology equipment that has been issued to the student is the property of Quest Academy and is being assigned to the student only for educational purposes associated with the student's enrollment in the school. By signing this document, we agree to use the equipment in connection with the student's education with the school and shall not permit any other person to possess or use the equipment. We will not sell, lease, or otherwise grant anyone rights to the equipment. We will adhere to all school policies when using the equipment, including the Electronic Resources Policy, and will comply with all applicable copyright and other regulations.

 We will promptly inform the school of loss or damage of the equipment. In the event of a loss, we agree to cooperate with the school in preparing any necessary report and in any ensuing investigation. We understand that we are responsible for the full cost of all repairs for damaging the equipment or for replacing the equipment if it is lost. If the student ceases enrollment in the school, we will return the computer to authorized school personnel as soon as possible. The equipment will be returned in the same condition as it was when issued to the student, reasonable wear and tear excepted. If we fail to return the equipment upon request, the school may treat this as a loss, and we may be responsible to replace it.

Student Name_____

Student Signature_____

Parent Name_____

Parent Signature_____

Date_____